

ADMINISTRATIVE ORDER
OF THE
JEFFERSON COUNTY COMMISSION
04- 4

PURSUANT to the authority vested in the Jefferson County Commission by law, the following Administrative Order is hereby issued:

PURPOSE

To establish a policy combating and prohibiting domestic violence involving County employees and others on County property or in County work areas.

I. POLICY

It shall be the policy of the Jefferson County Commission that acts of domestic violence shall not occur on County property or in County work areas and that disciplinary action, including criminal prosecution as appropriate, be initiated against County employees and any others for engaging in any act of domestic violence on County property or in County work areas.

II. PROCEDURE

Department Heads are hereby required to immediately notify the County Attorney of any act of domestic violence which occurs on County property or in a County work area which involves a County employee. The County Attorney shall investigate the matter and recommend discipline and/or criminal prosecution as appropriate.

III. CONSEQUENCES OF VIOLATION OF THIS POLICY

County employees who violate any provision of this Administrative Order shall be subject to formal disciplinary action which may include termination of their employment for

a first offense. The County will also seek to have all offenders in an act of domestic violence on County property or in a County work area criminally prosecuted to the fullest extent of the law.

ORDERED at the Jefferson County Courthouse this 21 day of December, 2004.



LARRY P. LANGFORD, President
Jefferson County Commission

APPROVED BY THE
JEFFERSON COUNTY COMMISSION
DATE: 12-21-04
MINUTE BOOK: 147
PAGE(S): 9-10