

## JEFFERSON COUNTY COMMISSION

**DATE:** December 17, 2015

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

Pastor Corey Pace - St. Marks Baptist Church

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

December 3, 2015

**V. PRESENTATION**

- a) Resolution honoring Tony Nathan
- b) Resolution honoring Bill Mullins

**VI. PUBLIC HEARING**

Land Planning & Development Services: Rezoning Hearing

**VII. RESOLUTIONS**

**Health and General Services - Commissioner Bowman**

**General Services**

1. Resolution authorizing execution of an agreement with Poole and Company Architects, LLC to provide professional services for the Personnel Board 2121 Building 1<sup>st</sup> Floor IT Department renovations/modification in the amount of \$18,500. (remaining budget \$160,246.76)

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**Human-Community Services/Human Resource Services - Commissioner Brown**

2. Resolution authorizing execution of a Community Grant Program agreement with Alabama STEM Education, Inc. to provide funding to purchase five (5) programmable robotic platforms (\$100 each); ten (10) science project kits (\$25 each); and snacks and drinks during student breaks (\$250) in the amount of \$1,000.

## **Human-Community Services & Economic Development**

3. Resolution authorizing execution of a Finding of No Significant Impact **and** a Request for Release of Funds for the North Smithfield Storm Shelter Project II as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
4. Resolution authorizing execution of the Consolidated Annual Performance Report for Program Year 2014 which contains a summary of HUD resources and programmatic accomplishments and the status of actions taken during the year.
5. Resolution authorizing execution of an agreement with Darvin McDonald, d/b/a McDonald Construction to provide roofing repair and/or replacement for owner occupied, single family residents for the period July 31, 2015 - July 30, 2016 in the amount of \$50,000. (remaining budget \$0)
6. Resolution authorizing execution of an amendment to the agreement with Urban Ministry, Inc. to provide services and shelter for the homeless which extends the contract to March 31, 2016 at no additional cost.
7. Resolution authorizing execution of an amendment to the agreement with YWCA-Family Violence Center to provide services and shelter to the homeless which extends the contract to January 31, 2016 at no additional cost and to authorized the reallocation of the budgeted funds.
8. Resolution authorizing execution of an amendment to the agreement with Syms Contractors, Inc. to extend construction time an additional 40 days with new completion date being December 19, 2015 and to increase contract amount by \$12,774.30 for adjustments in the scope of work on the Midfield Community Center Renovations project. (remaining budget \$24,856.70)
9. Resolution authorizing execution of grant agreements with the U.S. Department of Housing and Urban Development.
  - a) CDBG Program - \$1,724,446
  - b) HOME Program - \$579,144
  - c) ESG Program - \$155,686
10. Resolution to contract with the following agencies to provide Senior Community Service Employment Program participants a site to train and gain job readiness skills for the period July 1, 2015 - June 30, 2016 as required by the Alabama Department of Senior Services (ADSS) and Senior Service America, Inc. (SSAI).
  - a) City of Birmingham - Dept. of Community Policing & Revitalization
  - b) City of Birmingham - Health, Wellness and Fitness Training Center
  - c) Jefferson County DHR - Bessmer
  - d) The Dannon Project
11. Resolution authorizing execution of a grant agreement with the Alabama Department of Senior Services to provide funds for emergency preparedness supplies, education & training at venues frequented by seniors and person with disabilities in the amount of \$3,270 for the period July 1, 2015 - June 30, 2016.
12. Resolution authorizing execution of an agreement with the City of Fairfield to provide funding of a senior center for FY2014-2015 in the amount of \$10,000. (remaining budget \$0)
13. Resolution authorizing execution of an agreement with ALDOT for aid in financing of operational and capital assistance projects with the Birmingham Regional Paratransit Consortium, d/b/a ClasTran.

14. Resolution authorizing execution of an emergency agreement with the Seniority Group to administer and operate The Gabriel Program for the period December 1, 2015 - March 1, 2016 in a amount not to exceed \$10,000.

**Youth Detention**

15. Resolution authorizing execution of the Alabama Department of Youth Services Grant/Subsidy Agreement to accept grant funding in the amount of \$190,601 for FY2015-2016.

**Alabama Cooperative Extension**

16. Resolution authorizing execution of an agreement with Alabama Cooperative Extension to help defray the cost of regular salaries for FY2015-2016 in the amount of \$102,250.

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**Administrative/Public Works/Infrastructure - Commissioner Stephens**

17. Resolution to approve reappointments to the MPO Committee and MPO Advisory Committee.
18. Resolution to appoint Zachary Brooks to serve on the Alabama Partners for Clean Air Steering Committee for a term ending January 1, 2018 and to appoint Zhaleh McCullers and his proxy on this Committee.

**County Attorney**

19. Resolutions denying the following vehicle damage claims ; a) Delia Rowe - b) Anastacia Franklin.
20. Resolution to deny the damage claim of Todd Alexander.
21. Resolution to deny the following personal injury claims: a) Robbie J. Bell - b) Marcus James.
22. Resolution to approve a broken gas line claim of Alabama Gas Corporation in the amount of \$525.94.
23. Resolution authorizing execution of an agreement with CDM Smith, Inc. to provide expert witness consulting services in the amount of \$50,000. (remaining budget \$450,000)

**Roads and Transportation**

24. Resolution authorizing execution of a Quit Claim Deed for a portion of road right of way of Fieldstown Road and Shady Grove Road to the City of Gardendale.
25. Resolution to award and authorize execution of an agreement for the Widening of Brooklane Drive from Opal Drive to Allison Bonnett Memorial Drive Project to lowest responsible bidder, Chilton Contractors, Inc. in the amount of \$4,528,661.60.

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**Judicial Administration/Emergency Management/Land Planning - Commissioner Knight**

26. Resolution to approve the reappointment of Jef Freeman to serve on the Jefferson County Board of Zoning Adjustment for a term ending December, 2018.

**Probate Court**

- 27. Resolution authorizing the Chief Financial Officer to prepare poll worker, canvassing board, poll site rental and cleaning checks for the March 1, 2016 Presidential Primary Election & subsequent run-off election scheduled for April 12, 2016 and the General Election scheduled for November 8, 2016.

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**Finance/Information Technology/Business Development - Commissioner Carrington**

- 28. Resolution authorizing execution of an agreement with the Jefferson County Library Cooperative to provide funding for Phase III computer hardware upgrade and for the replacement of cargo vans in the amount of \$137,000 for the period December 17, 2015 - September 30, 2016. (remaining budget \$0)

**Finance**

- 29. Approval of the Unusual Demands report.
- 30. Resolution to approve an Amendatory Endorsement to modify Property & Casualty, Boiler & Vessel insurance policy with Lexington Insurance Company to include coverage for the property located at 1308 Tuscaloosa Avenue, SW - West End Medical Center for a period of one year in the amount of \$644.62. (remaining budget \$19,222.22)
- 31. Resolution authorizing execution of an agreement with Engineering Service Associates to provide professional services regarding financial assurance costs for the active solid waste disposal facilities for FY 2015-2016 in the amount of \$11,600. (remaining budget \$488,400)

**Purchasing**

- 32. Approval of Purchasing Minutes for week of 11/24/15 - 11/30/15 and 12/1/15 - 12/7/15.
- 33. Approval of Encumbrance Report for week of 11/24/15 - 11/30/15 (excluding PO # 1601297) and 12/1/15 - 12/7/15

**Revenue**

- 34. Resolution authorizing the establishment of an operating bank account with BBVA Compass Bank.

**Budget Management Office**

- 35. Approval of Staff Development report.

- a. Multiple Staff Development

- i. County Manager
  - Dan Biles \$407.74
  - Tony Petelos \$407.74
  - George Tablack \$407.74
  - ACCMA Winter Conference
  - Prattville, AL – January 27-29, 2016

ii. Information Technology	
Charles Elliott	\$1,220.13
Kevin Garland	\$1,220.13
Vmware Sphere	
Atlanta, GA – January 3-8, 2016	

b. Individual Staff Development

i. Board of Equalization	
Keith Fravert	\$933.12
Advanced Appraisal Concept	
Montgomery, AL – December 7-11, 2015	
ii. County Attorney	
(a) Theo Lawson	\$430.00
CLE Seminar	
Orange Beach, AL – September 24-26, 2015	
(b) Allison Gault	\$329.00
CLE Seminar	
Birmingham, AL – October 23, 2105	
iii. Roads and Transportation	
Bobby Black and Steve Akers	\$1,190.00
ACI	
Birmingham, AL – November 9-10, 2015	
iv. Tax Assessor - Bessemer	
Charles Winston	\$952.06
Intro to Property Tax Administration	
Auburn, AL – January 19-22, 2016	
v. Tax Collector - Bessemer	
Grover Dunn	\$1,251.65
AATA Winter Conference	
Mobile, AL – January 31 – February 4, 2016	

c. For Information Only

i. Sheriff's Office	
William Pharr	\$1,411.50
Explosive Handlers	
Byhalia, MS – January 10-16, 2016	

**Information Technology**

36. Resolution authorizing execution of Amendment No. 1 to the agreement with Dasher Technologies, Inc. to provide Trend Micro Office Scan Endpoint advanced software for protection of County computers for the period December 1, 2015 - November 30, 2016 in the amount of \$21,375. (remaining budget \$1,453,417.35)
37. Resolution authorizing execution of Amendment No. 1 to the agreement with Network America to

provide additional software license and for LanDesk service desk for the period December 1, 2015 - November 30, 2016 in the amount of \$9,363.84. (remaining budget \$1,371,280.59)

38. Resolution authorizing execution of a Statement of Work and Order Form with Kronis, Inc. to upgrade JC's Workforce Central solution from v6.0 to v8.0 in the amount of \$57,910. (remaining budget \$308,485)
39. Resolution authorizing execution of a Statement of Work and Order Form with Kronos, Inc. to provide a 5-day onsite team training for Workforce Central v8 upgrade in the amount of \$30,325. (remaining budget \$279,160)
40. Resolution authorizing execution of Amendment No. 1 to the agreement with Imaging Business Machines, LLC to provide document scanning services for various department for the period November 1, 2015 - October 30, 2016 in an amount not to exceed \$1,000,000.

**Pension Board**

41. Resolution authorizing execution of the General Retirement Systems Internal Revenue Control 401(a) restated plan.

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**VIII. NEW BUSINESS**

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**IX. COMMENTS**

A. County Attorney: Carol Sue Nelson

B. County Manager: Tony Petelos